EDUCATIONAL Research & Implementation

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Reviewer Guidelines

V1.0



If you are new to peer review or reviewing for the first time, the peer review process might appear challenging. However, it can be an immensely rewarding experience, providing an opportunity to contribute to the advancement of your field and refine your own research and writing skills. The resources below will guide you through the intricacies of peer review, offering insights into what it entails and assisting you in crafting valuable and constructive reviews.

Do not hesitate to contact us with any problems.

Before embarking on a review, consider the following:

1. Timing:

- Notify the editor promptly if you anticipate any challenges in meeting the review deadline.
- Keep your availability updated in EduRE to avoid receiving review invitations during periods of unavailability.

2. Suitability:

- Assess whether you have any conflicts of interest or reasons that might impede an impartial review.
- If uncertain, consult with the editor.
- Familiarize yourself with your ethical responsibilities as a reviewer.

3. Confidentiality:

- Maintain strict confidentiality; refrain from sharing the content of the manuscript unless expressly permitted by the editor.
- If you suspect author misconduct, discuss it only with the editor.

4. Co-reviewing:

- If you plan to collaborate on a review with a colleague or student, inform the editor.
- Refer to the Ethics in publishing page and COPE's Ethical guidelines for additional guidance on co-reviewing.

Before commencing a review, you may find it helpful to refer to <u>COPE's guide</u> on what to consider when asked to peer review a manuscript. This resource can offer valuable insights and guidance on ethical considerations, best practices, and responsibilities associated with the peer review process.

Reviewer's Recommendation

When making your recommendation, in addition to providing review comments, you'll typically choose one of recommendation types:

- Accept: No further revision is required. The manuscript is deemed publishable in its current form. Acceptance without any revisions is relatively uncommon; most articles usually require some level of revision.
- *Minor Revision:* The paper is generally sound but needs minor corrections and clarifications, such as the addition of citations or adjustments to arguments. Revisions should be minimal and clearly marked for the attention of previous reviewers. The paper may undergo re-review.
- *Major Revision:* The core of the article is sound, and it has the potential for acceptance but requires substantial changes. This may involve additional experiments, analysis, literature, theory, or improvements to arguments and conclusions. Authors must submit a point-by-point response to reviewers, and the paper will undergo re-review. If quality, novelty, and/or contribution issues cannot be adequately addressed through revision, rejection may be recommended. Editors reserve the right to reject the paper if revisions are deemed insufficient.
- **Reject:** The manuscript lacks the required quality, novelty, or significance for publication. Even when recommending rejection, reviewers are encouraged to provide constructive suggestions for improvement in the Comments to the Authors field.
- **Resubmit Elsewhere:** This recommendation suggests that while the manuscript may not be suitable for acceptance in its current form, the reviewer believes it has potential value and encourages the authors to submit it to another journal. This recommendation allows the authors to consider submitting their work to a different venue that might be a better fit for the content and scope of the manuscript.

Steps for Revision

I believe that you would serve as an excellent reviewer for a submission to Educational Research & Implementation. The submission's title and abstract are below, and I hope that you will consider undertaking this important task for us. If you are able to review this submission, your review is due by 20.02.2024. You can view the submission, upload review files, and submit your review by logging into the journal site and following the steps at the link below Manuscript Tittle Abstract Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words). Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words). Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words). A-1 Please click to either accept accept or decline the or decline the invitation contact me w questions about the submission or the review process Thank you for cons dering this request. Your help is much appreciated Kind regards, **Review:Manuscript Tittle** 2. Guidelines 3. Download & Review 4. Completion 1. Request **Request for Review** You have been selected as a potential reviewer of the following submission. Below is an overview of the submission, as well as the timeline for this review. We hope that you are able to participate Manuscript's Article Title summary Manuscript Tittle Abstract Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words). Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words). Include a structured or unstructured abstract summarizing the key aspects of your research (should not exceed a length of 150 words) **Review Type** Anonymous Reviewer/Anonymous Author View All Submission Details **Review Schedule** 23.01.2024 20.02.2024 20.02.2024 **B-2** Editor's Request Response Due Date ie Dote **B-1** Please click to either accept Please or decline the review request About Due Dates click on Yes, I agree my data collected and stored according to the privacy statement. Accept Review, Continue to Step # Decline Review Reques Review:Manuscript Tittle **C-1** Please click to access 1. Request 2. Guidelines 3. D submission's file **Please read** Reviewer Guidelines reviewer guideline Continue to Step #3





Review:Manuscript Tittle		
1. Request 2. Guidelines 3. Download & Review	4. Completion	
Review Submitted		If you want, you can sent message to editor after revision
Thank you for completing the review of this submission. Your review has been submitted successfully. We appretiate your contribution to the quality of the work that we publish; the editor may contact you again for more information in eeded.		
Review Discussions	From	Last Reply Review Class